

**The Cumberland Crossings at the Links at Gettysburg
Request for Approval to Improve/Modify Residence Exterior and/or
Landscaping**

NAME(S): _____
ADDRESS: _____
HOME PHONE: _____
CELL PHONE: _____
EMAIL ADDRESS: _____

***Important* Prior to requesting approval for exterior changes, the homeowner must review the Links at Gettysburg Handbook for Single Family Homebuilding so as to stay within the legality and compliance of the particular application.**

PROPOSED EXTERIOR CHANGE

Include information on the following as applicable: plans and specifications with illustrations showing the nature, kind, shape, color, height, materials, and proposed location of the architectural change. Attach the required information listed in paragraph C of this form.

Please note that any attachments or samples will be kept by the ARC for our records.

DO NOT SUBMIT ORIGINALS. Submit a separate form for each change being requested.

INFORMATION REQUIRED TO SUPPORT THIS PROPOSAL

1. Proposed Starting Date: ____/____/____
2. Contractor Information (If applicable)
 - a. Name/Business: _____
 - b. Phone Number: _____
 - c. Email Address: _____
3. How will equipment and material gain access to the jobsite? _____
4. Will there be materials stock piled? If so, then where? _____
5. Estimated Completion Date: ____/____/____
6. Please attach the following items in support of this application:
 - a. A sketch or other illustration of the proposed improvement as it will appear when completed. This may include drawings, photos, or other pictures, or catalogues illustrative of the colors, materials, or other products that will be used.
 - b. A plat of your property.

General Conditions/Good Neighbor Policy: It is the responsibility of the homeowner to obtain any necessary permits of construction from the proper authorities. It is understood that all

construction materials be stored exclusively on the owner's property and not on adjacent properties, HOA easements, common area or roadways without prior approval. It is understood that the owner shall be responsible to restore the property to its former condition should any damage occur to such areas. When proposed alteration has possible impact on adjacent property, it is suggested that the applicant discuss the proposal with neighbors prior to making an application to the Architectural Review Committee. It may be appropriate in some cases to submit neighbor comments along with the application. Notification would not imply consent, but allow the ARC to consider comments along with the proposed alteration.

Signature of Owner(s):

Daytime Phone: () _____

Email: _____

NO PROJECT MAY BEGIN WITHOUT PRIOR WRITTEN APPROVAL BY THE ARC.

1ST Endorsement

DATE _____

Approved/Approved with Modifications/Disapproved

Comments: Pennsylvania State regulations require the homeowner or contractor to use the ONE CALL SYSTEM (1-800-242-1776) prior to digging so that gas, electric, cable, and water lines can be identified. The homeowner or contractor should call no later than three days prior to any planned digging and should not begin work unless the appropriate lines have been duly marked by State Contractors.

_____, **ARC Chair**