

**The Courtyards at The Links HOA Executive Board**  
Meeting Minutes

*July 11, 2019*

*Present:* Bud Vance, Karen Landry, and Russ Arrighi

*Next meeting:* 28 August 2019 @ 10:00 am

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***Discussion***

The meeting was convened at 2:00 pm at Bud's house. Purpose of the meeting was to discuss the upcoming meeting with Rick regarding outstanding invoices, and general topics.

***Actions***

- A. It was decided that Karen would review the finances with Tammie for the period ending 30 June 2019.
- B. Bud met with Mark McGinnis to inform him that we would be collecting the amount due the CY through 30 June 2019 from the \$11,400 that we owed the Golf Course. He also informed him that we would be billing on a quarterly basis.
- C. We received an email from Gwen at the Golf course that the reduced payment was not acceptable. We agreed that we would not reissue the check. They could make adjustments on their end.
- D. We will agree to a payment plan for the 3<sup>rd</sup> and 4<sup>th</sup> quarter, provided the payment plan satisfies the amount due by the end of 2019 calendar year.
- E. We also realized that Wormald had not paid their 2018 invoice. Bud took the action to get a mailing address.
- F. It was decided that we would cash out the \$50k CD, which matures end of August, transfer \$25k from the Capitol One account into the checking account and purchased a \$75k CD early September. Karen will look for the best rates available.
- G. Paul Malat will meet with Bud next week (Week of 15) and finalize the schedule for extensive paver repair throughout the Courtyards streets. Initial projection was during the month of August.
- H. We have requested and received a proposal from a lawncare contractor to provide comprehensive lawn care services to the Courtyards. The initial proposal was received and was significantly higher than our current contract with Brightview. This remains a work in progress, as we will continue looking at another possible vendor. But, at a reasonable price.
- I. Stucco repair to damaged homes is expected to be completed next week by a contractor and paid by Brightview in accordance with their contract.

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- J. Red Thread Fungus remains a problem for our lawns. Brightview is contacting TruGreen to provide an assessment and plan to correct the problem.

| Master Association: No Master Association Update

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The meeting was adjourned at 3:00 PM.

Respectfully submitted,

Bud, Karen, Russ