

The Courtyards at The Links HOA Executive Board
Meeting Minutes

November 11, 2015

Present: Bud Vance, Liz Zaic, Tom Fischer, Dennis Bowman

Next meeting: Wednesday Dec 16, 1:00PM

I. Discussion

The meeting was convened at 1:00 PM at the Community Center. The purpose of the meeting was to discuss pending actions, review recently resolved issues, budget update and conduct normal business.

II. Actions

- A. Liz provided Business Resolution: Authorized Signer Resolution forms for the Capital One 360 account for change of authorized signatures to Bud and Tom.
- B. Liz provided a replica cannon mounted on a wooden base she purchased as a memento for Stu's long time service to the HOA and community. The size of the base wouldn't allow for mounting a name plaque, so decision was made to present the cannon with a framed letter of appreciation from the HOA and Links homeowners. Bud will draft the letter.
- C. Bud reviewed minutes from Oct 26th close-out meeting with Stu. Reviewed issues and resolutions. Discussed resolutions of two previous issues; planned course of action on one other.
- D. Electrical supplies previously held by Stu now with Tom. Agreement reached to provide limited number of supplies (bulbs, etc.) to Electrician Darrell Hardy to enhance efficiency and convenience of pending light replacements and repairs.
- E. Discussed progress of on-going tree removal by Malat.
- F. Discussed meeting with Classic Landscape representatives and various landscaping possibilities.
- G. Dennis provided current budget status. Reviewed potential expenditures. Explained payments to Classic Landscape ...paid in full through November.
- H. Dennis reviewed Aging Report. Discussed need to send letters at end of year citing required actions needed. Reminder letters to be sent to those in arrears reviewing payment options of either monthly or lump sum by quarterly, half-year or annually.
- I. Dennis will provide up-to-date Income & Expense report for Dec 16th meeting.
- J. Discussion regarding billing Wormald and Rick Klein for snow removal consistent with the number of their respective lots ... remains at \$17 per lot.
- K. Bud provided scheduling for remaining leaf removal. Additional discussion regarding reviewing process for requesting bids starting in Spring for next year contract.

L. Discussion on making change to By-Laws regarding election process to eliminate nominations from the floor during Annual Meeting. Further discussion will refine ballot/voting process.

M. Two confirmed fly kills; one probable, during meeting.

The meeting was adjourned at 2:57 p.m.

Respectfully submitted,

Tom Fischer
Secretary